

FORWARD PLAN OF KEY DECISIONS

Prepared by
Date of Publication:
For Period:

Cllr D P Holley
18 August 2004
1 September 2004 to 31 December 2004

Membership of the Cabinet is as follows:-

Councillor D P Holley	- Leader of the Council	Grange House Raveley Road Woodwalton Huntingdon PE28 5YX Tel: 01487 773639 E-mail: Derek.Holley@huntsdc.gov.uk
Councillor I C Bates	- Deputy Leader of the Council	4 Church End Hilton Huntingdon PE28 9NJ Tel: 01480 830250 E-mail: Ian.Bates@huntsdc.gov.uk
Councillor Mrs J Chandler	- Executive Councillor for Leisure	28 Beech Drive St Ives Cams PE27 6UB Tel: 01480 388925 E-mail: Jean.Chandler@huntsdc.gov.uk
Councillor R L Clarke	- Executive Councillor for Waste Management and Streetscene	5 Hall Close Little Paxton St Neots PE19 6QS Tel: 01480 388952 E-mail: Robert.Clarke@huntsdc.gov.uk
Councillor N J Guyatt	- Executive Councillor for Planning Strategy	6 Church Lane Stibbington Cams PE8 6LP Tel: 01780 782827 E-mail: Nick.Guyatt@huntsdc.gov.uk
Councillor Mrs P J Longford	- Executive Councillor for Housing and Young People	46 Avenue Road St Neots PE19 1LH Tel: 01480 214633 E-mail: Paula.Longford@huntsdc.gov.uk

Councillor Mrs D C Reynolds - Executive Councillor for Public Health and Safety	17 Virginia Way St Ives PE27 6SQ Tel: 01480 388935 E-mail: Deborah.Reynolds@huntsdc.gov.uk
Councillor T V Rogers - Executive Councillor for Finance	Honeysuckle Cottage 34 Meadow Lane Earith Huntingdon PE28 3QE Tel: 01487 840477 E-mail: Terence.Rogers@huntsdc.gov.uk
Councillor L M Simpson - Executive Councillor for Resources, Welfare and Information Technology	45 Devoke Close Stukeley Meadows Huntingdon Cambs PE29 6XE Tel: 01480 388946 E-mail: Mike.Simpson@huntsdc.gov.uk

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Lack, Democratic Services Officer on 01480 388006 or E-mail: Helen.Lack@huntsdc.gov.uk not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward are annotated ***
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at http://www.huntsdc.gov.uk/central_serv/Documents/Petitions%20leaflet.pdf or telephone 01480 388006

Subject/Matter for Decision	Decision/recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Portfolio Holder (CIr)	Relevant Overview & Scrutiny Panel
Funding of Mandatory Disabled Facilities Grants***	Cabinet	2 Sep 2004	Previous Cabinet papers - 22.4.04 Letter from Eastern Region Government Office	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk		Mrs P J Longford	Service Delivery and Resources

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Portfolio Holder (CIr)	Relevant Overview & Scrutiny Panel
Financial Forecast	Cabinet	2 Sep 2004	Report	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panel (Planning and Finance)	T V Rogers	Planning and Finance
Asset Management Plan	Cabinet	2 Sep 2004	Previous Cabinet Papers - 10.7.03	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk		L M Simpson	Service Delivery and Resources
Financial Strategy	Cabinet	2 Sep 2004	Related reports on public consultation, policy on fees & charges and the base review	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panels	T V Rogers	Planning and Finance
Waste PFI Governance and Procurement Issues	Cabinet	2 Sep 2004	None.	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	DEFRA Decision Report of Officer Working Party	R L Clarke	Service Delivery and Resources
Huntingdonshire Design Guide	Cabinet	2 Sep 2004	None.	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael.Bingham@huntsdc.gov		N J Guyatt	Planning and Finance
Social Housing Grant for Affordable Housing	Cabinet	23 Sep 2004	Office of Deputy Prime Minister Communities Plan South East: Correspondence to and from GO-East	Frank Mastrandrea, Policy and Enabling Officer Tel No 01480 388208 or e-mail Frank.Mastrandrea@huntsdc.gov.uk		I C Bates	Service Delivery and Resources
Oxmoor Property Implications	Cabinet	23 Sep 2004	Previous Cabinet Papers - 29.1.04	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk		L M Simpson	Service Delivery and Resources

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Sub-Regional Housing Strategy	Cabinet	23 Sep 2004	Sub-Regional Housing Strategy 2003-6	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Stakeholder	Mrs P J Longford	Service Delivery and Resources
Coneygear Community Plan	Cabinet	23 Sep 2004	Previous Cabinet Report, Oxmoor Admin Plan, Civic Trust Vision for Huntingdon	Peter Jones, Head of Community Services Tel No 01480 388202 or e-mail Peter.Jones@huntsdc.gov.uk/Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Exhibition Local Community Schools Elected Members	Mrs J Chandler	Planning and Finance
Highways Agency - Termination	Cabinet	23 Sep 2004	Correspondence with Cambridgeshire County Council	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk		R L Clarke	Service Delivery and Resources
Princes Street - Masterplan	Cabinet	23 Sep 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption	N J Guyatt	Planning and Finance
Staff Travel Plan	Cabinet	23 Sep 2004	Car Parking Strategy/Staff Travel Plan March 1999	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Staff Survey	N J Guyatt	Planning and Finance
Land at Parkway, Hinchinbrooke	Cabinet	23 Sep 2004	Previous Cabinet Papers - 15.11.01	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk		L M Simpson	Service Delivery and Resources

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Customer First Funding Request 2: Capital Funding for hardware/software required to link to Cambridgeshire Direct	Cabinet	23 Sep 2004	Previous Cabinet Papers - 4.3.04 Customer Service Strategy	Chris Hall, Customer First Programme Manager Tel No. 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk	Customer Survey during development of Customer Service Strategy/ Technical Infrastructure Project Board	L M Simpson	Service Delivery and Resources
West of Town Centre Progress Report	Cabinet	23 Sep 2004	None.	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or e-mail Richard Probyn@huntsdc.gov.uk		N J Guyatt	Planning and Finance
Local Development Scheme	Cabinet	23 Sep 2004	None.	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael,Bingham@huntsdc.gov.uk	Approve for submission to Go-East	N J Guyatt	Planning and Finance
Best Value Review of Strategic and Enabling Housing Services***	Cabinet	14 Oct 2004	Housing Strategy 2004-07	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Housing Association Partners, GO-East	Mrs P J Longford	Service Delivery and Resources
Trade Waste Collection Services - Proposed changes to delivery arrangements	Cabinet	14 Oct 2004	None.	Robert Ward, Head of Operations Tel No 01480 388635 or e-mail Robert.Ward@huntsdc.gov.uk	Service Users/ Private Sector Companies	R L Clarke	Service Delivery and Resources

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New A14	Cabinet	14 Oct 2004	Chumms Final Report - August 2001	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk and Stuart Bell, Transportation Team Leader Tel No 01480 388387 or e-mail Stuart.Bell@huntsdc.gov.uk		N J Guyatt	Planning and Finance
Public Conveniences - Agency Arrangements Future Programme	Cabinet	14 Oct 2004	Correspondence with Town Councils	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Budget Priorities Consultation Consultation with Town Councils	R L Clarke	Service Delivery and Resources
Car Parking Strategy - Delivery Programme	Cabinet	14 Oct 2004	None.	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Budget/Priorities Consultation	N J Guyatt	Planning and Finance
CCTV - Operational Arrangements	Cabinet	14 Oct 2004	National Code of Practice	Ms Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk		Mrs D C Reynolds	Service Delivery and Resources
Young Persons Housing Strategy	Cabinet	14 Oct 2004	None.	Jon Collen, Housing Needs and Resources Manager Tel No 01480 388220 or e-mail Jon.Collen@huntsdc.gov.uk	Service user and stakeholder	Mrs P J Longford	Service Delivery and Resources
Older Persons Housing Strategy	Cabinet	14 Oct 2004	None.	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Service user and stakeholders	Mrs P J Longford	Service Delivery and Resources
Conservation Area Statement	Cabinet	14 Oct 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard Probyn@huntsdc.gov.uk	Consultation - post decision	N J Guyatt	Planning and Finance

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Ramsey Area Action Plan	Cabinet	14 Oct 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Ramsey Area Partnership	N J Guyatt	Planning and Finance
Pathfinder House - UDF	Cabinet	14 Oct 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption	N J Guyatt	Planning and Finance
Chequers Court - UDF	Cabinet	14 Oct 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption	N J Guyatt	Planning and finance
BVR - Access to Services	Cabinet	14 Oct 2004	None.	Ian Leatherbarrow, Head of Policy Tel No. 01480 388005 or e-mail Ian.L Leatherbarrow@huntsdc.gov.uk		L M Simpson	Planning and Finance
Headquarters and Depot - Feasibility Study	Cabinet	14 Oct 2004	Consultants Report Correspondence with Cambridgeshire County Council	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntstdc.gov.uk	Various as part of study	D P Holley	Service Delivery and Resources and Planning and Finance
Customer First - Contract with Cambridgeshire County Council for implementatin of Customer Relationship Management System and managed service***	Cabinet	4 Nov 2004	Release of funding for MTP Projects submitted to Cabinet on 04.03.04 Customer Service Strategy as approved by Cabinet 26.6.03	Chris Hall, Customer First Programme Manager Tel No 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk	Customer survey used to develop the Customer Service Strategy Technical Infrastructure Project Board	L M Simpson	Service Delivery and Resource

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2004 Implementing Electronic Government Statement (for submission to ODPM)***	Cabinet	4 Nov 2004	Previous Council report IEG3	Chris Hall, Customer First Programme Manager Tel No 01480 38816 or e-mail Chris.Hall@huntsdc.gov.uk	Corporate Strategic Advisory Group	L M Simpson	Planning and Finance
Ramsey Conservation Area Statement	Cabinet	4 Nov 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decisions	N J Guyatt	Planning and Finance
Review of Charging Policy	Cabinet	4 Nov 2004	Papers of Scrutiny Sub-Committee Existing Charges Statutory instructions sent out for charges	David Oliver, Corporate Director, Commerce and Technology Tel No 01480 388101 or e-mail David.Oliver@huntsdc.gov.uk	Public consultation on spending	T V Rogers	Planning and Finance
St Ives Residential Allocations Design Frameworks and Gap Study	Cabinet	4 Nov 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance
Supporting People Strategy	Cabinet	4 Nov 2004	Previous Cabinet Papers - 13 Nov 2003	Steve Plant, Head of Housing Services Tel No 01480 388240 or e-mail Steve.Plant@huntsdc.gov.uk	Stakeholder	Mrs P J Longford	Service Delivery and Resources

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Draft Budget and MTP 2005 to 2010 (Recommendations to Council on 16th February 2004)	Cabinet	25 Nov 2004	Related reports on public consultation, policy on fees and charges, Council Minutes following the meeting on 29 Sept 2004 and the base review	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panels	T V Rogers	Planning and Finance
Revision of Conservation Area Boundaries for Huntingdon/ Godmanchester/St Ives/Houghton & Wyton/Hemingford Grey	Cabinet	25 Nov 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation - post decision	N J Guyatt	Planning and Finance
Conservatories - Supplementary Planning Guidance	Cabinet	25 Nov 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance
St Neots Conservation Area Statement***	Cabinet	16 Dec 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance